



Enhancing student mobility
across educational boundaries through recognition

**International Quality Assurance through the
Standardization of the requirements for a
university or non-university internship and
its recognition in university curricula
promising success**



LATEST NEWS

FIRST MULTIPLIER EVENT (E1): NOVEMBER, 9TH 2018...
Nov 9, 2018

O1 : RESEARCH ON INDICATORS AND STANDARDS FOR...
Oct 11, 2018

O2 : CEN WORKSHOP AGREEMENT (CWA) / STANDARD FOR...
Oct 11, 2018

*“Standardize best **PR**actices about **INT**ernships”*

is a three-year Erasmus + project that started on September 1st 2017. It is a strategic partnership project co-funded by the Erasmus+ programme that aims to improve young people’s integration into the labour market by creating a European Quality framework for Internships.



Youth unemployment: a global problem 621 million young people aged 15-24 are not in education, employment or training*;



Internship = best way to find a job

PROJECT DESCRIPTION

SPRINT

Creation of a quality European framework for student internships with the support of standardization" is a three-year project which started on September 1st 2017 and will end on August 31st 2020.

It is a strategic partnership project co-funded by the Erasmus+ programme that aims to improve young people's integration into the labour market by creating a practical quality standard for internships in Europe.

PARTNERS



Université Paul-Valéry
Montpellier 3, France



InternsGoPro ASBL,
Belgium



Association Française de
Normalisation (AFNOR),
France



Sindikat študentov, dijakov in
mladih izposelnikov (Trade
Union Youth Plus), Slovenia



Uniser snc, coop,
milano, Italy



Association européenne
d'institution de l'enseignement
supérieur (EURASHE),
Belgium



THE ADECCO GROUP
The ADECCO Group AG,
Switzerland

THIS PROJECT HAS BEEN FUNDED WITH
SUPPORT FROM THE EUROPEAN COMMISSION.

THIS LEAFLET REFLECTS THE VIEWS ONLY
OF THE AUTOR, AND THE COMMISSION
CANNOT BE HELD RESPONSIBLE FOR ANY
USE WHICH MAY BE MADE OF THE
INFORMATION CONTAINED THEREIN



Co-funded by the
Erasmus+ Programme
of the European Union



« STANDARDIZE
BEST PRACTICES
ABOUT INTERNSHIPS »

CREATION OF A QUALITY
EUROPEAN FRAMEWORK
FOR STUDENT INTERNSHIPS
WITH THE SUPPORT
OF STANDARDIZATION

STAY CONNECTED

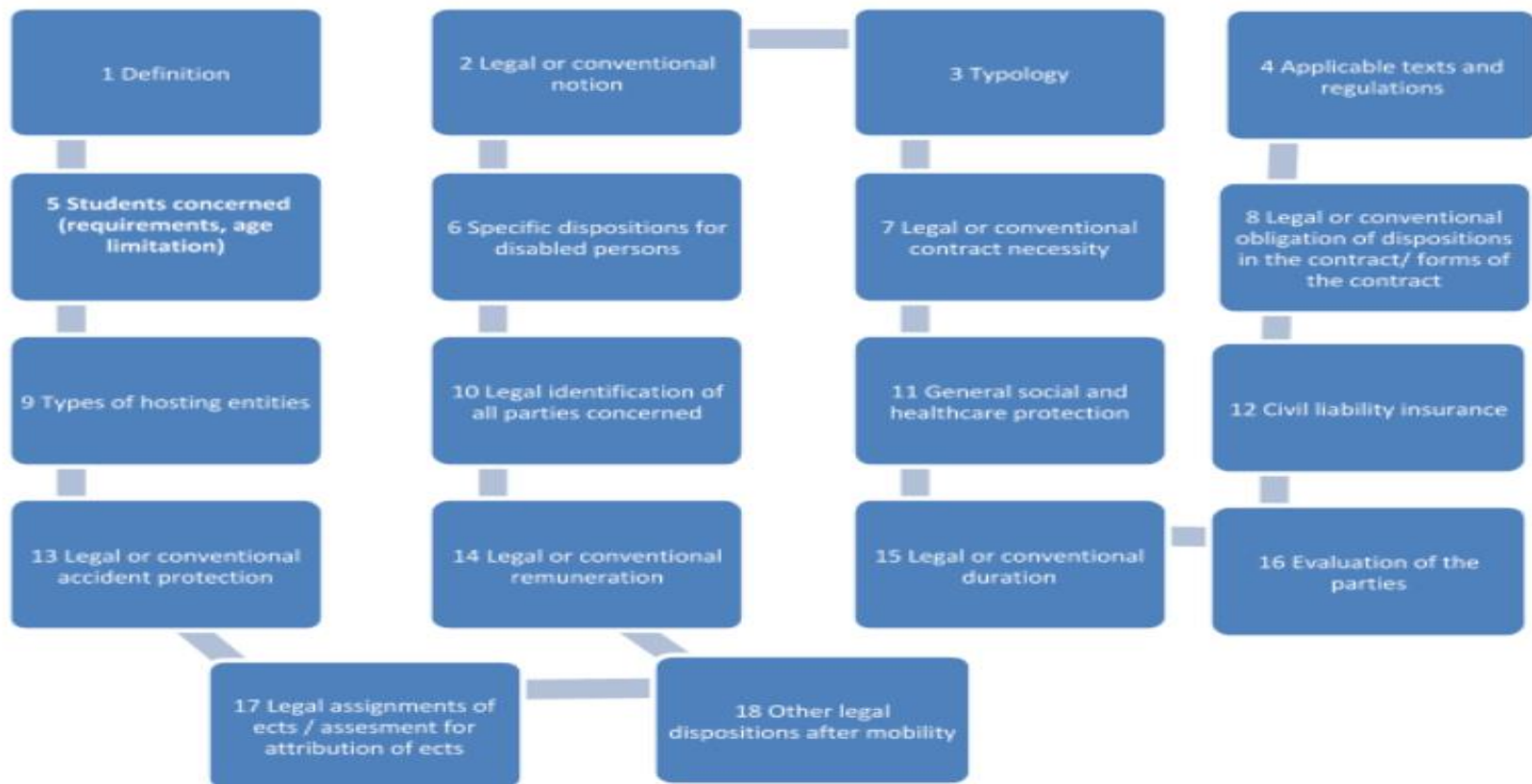


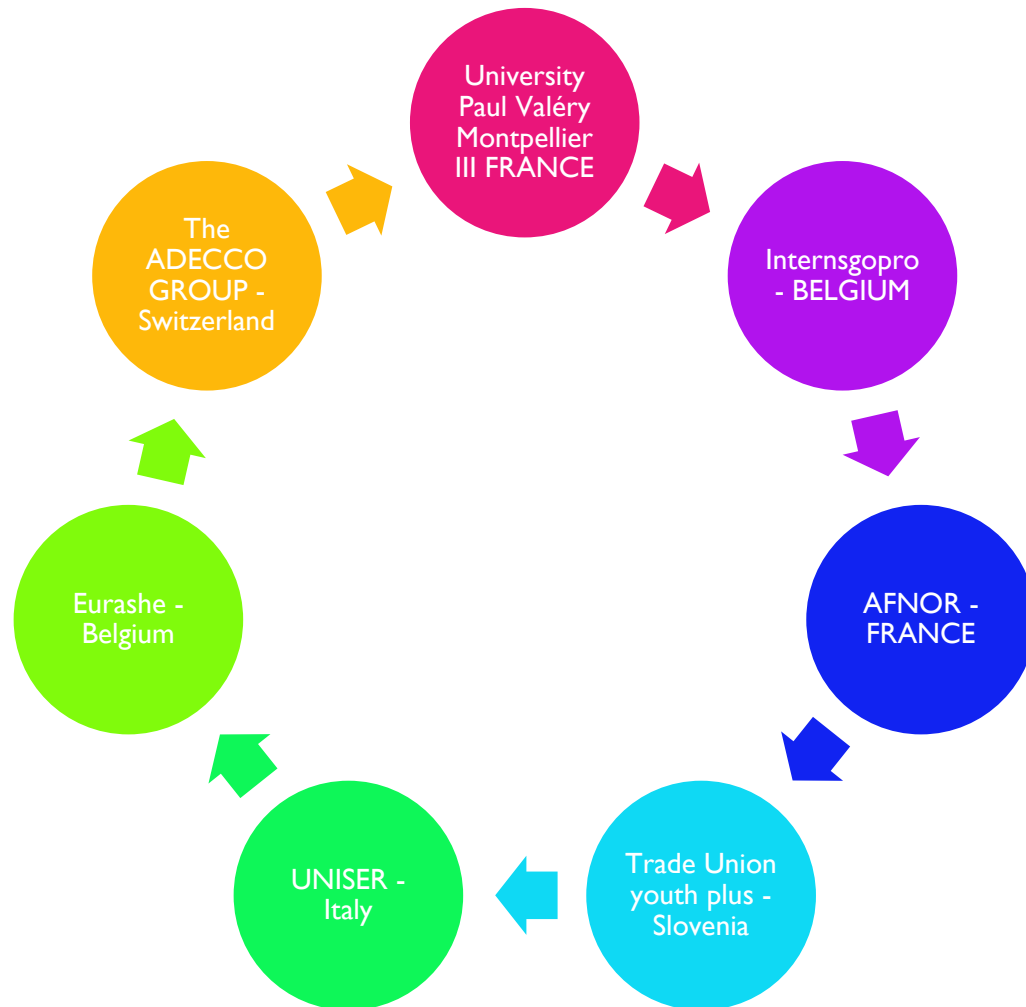
sprint-erasmusplus.fr
sprint@univ-montp3.fr



- The project objectives are the following:
- 1. Create a European Quality framework for Internships that will be recognized and accepted by employers;
- 2. Establish a strong partnership among organizations that work in this field and join expertise in order to improve the quality of internships;
- 3. Raise stakeholders' (youth, universities, employers) collective awareness about quality internships;
- 4. Analyze, report, disseminate and further build upon data collected to steer policy debate and incentivize employers to improve their practices;
- 5. Prepare training of the different stakeholders, thus ensuring the correct application of the new standard and ensuring the sustainability of the outcomes of the project.

ELEMENTS ANALYSED³





Contents	Page
Introduction.....	4
1 Scope.....	6
2 Normative references.....	6
3 Terms, definitions and acronyms.....	6
3.1 General.....	6
3.2 Acronyms.....	8
4 Quality criteria for internships.....	9
4.1 Recruitment.....	9
4.2 Written (tripartite) agreement.....	9
4.3 Remuneration.....	10
4.4 Skills acquisition.....	10
4.5 Tutoring.....	11
4.6 Career development and employment.....	11
4.7 Work environment and working conditions.....	12
4.8 Social protection and insurance.....	13
5 Best practices and recommendations.....	13
5.1 Recruitment.....	13
5.1.1 National.....	13
5.1.2 Others.....	14
5.2 Written (tripartite) agreement.....	14
5.2.1 Recommendations.....	14
5.2.2 National.....	15
5.2.3 Others.....	17
5.3 Remuneration.....	17
5.3.1 Recommendations.....	17
5.3.2 National.....	17
5.3.3 Others.....	18
5.4 Skills development (learning content + defined mission).....	18
5.4.1 Recommendations.....	18
5.4.2 National.....	19
5.4.3 Others.....	19
5.5 Tutoring.....	19
5.5.1 Recommendations.....	19
5.5.2 National.....	20
5.5.3 Others.....	20
5.6 Career development and employment.....	20
5.6.1 Recommendations.....	20
5.6.2 National.....	22
5.6.3 Others.....	22
5.7 Work environment and working conditions.....	22
5.7.1 Recommendations.....	22
5.7.2 National.....	23
5.7.3 Others.....	23
5.8 Social protection and insurance.....	24
5.8.1 Recommendations.....	24
5.8.2 National.....	24

CEN WORKSHOP AGREEMENT

CWA 17541

June 2020

ICS 03.100.30

English version

European Criteria for Quality Internships

This CEN Workshop Agreement has been drafted and approved by a Workshop of representatives of interested parties, the constitution of which is indicated in the foreword of this Workshop Agreement.

The formal process followed by the Workshop in the development of this Workshop Agreement has been endorsed by the National Members of CEN but neither the National Members of CEN nor the CEN-CENELEC Management Centre can be held accountable for the technical content of this CEN Workshop Agreement or possible conflicts with standards or legislation.

This CEN Workshop Agreement can in no way be held as being an official standard developed by CEN and its Members.

This CEN Workshop Agreement is publicly available as a reference document from the CEN Members National Standard Bodies.

CEN members are the national standards bodies of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.

Internship means to offer a concrete work experience to individuals who are either newly entering or re-entering the labor market, by putting learning at the center, giving them the opportunity of finding their professional field(s) of interest(s) and enhancing their employability.

It is conducted either for academic purposes and/or for professional development during a limited time period. It is organized in advance to provide structured learning through practical experience and leads to the recognition of learning outcomes, under the supervision of a professional with a significant background in the field of the experience.

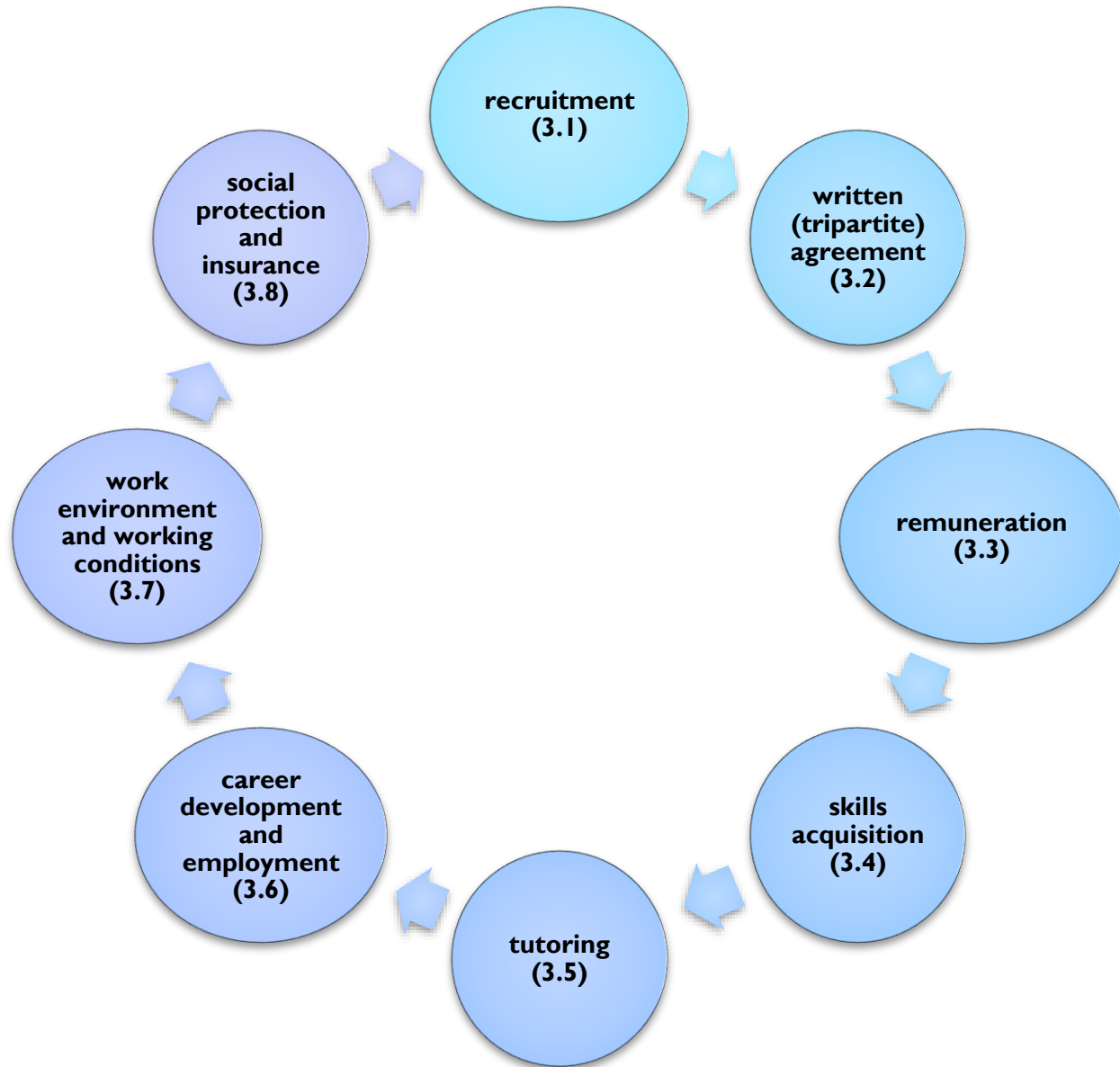
Aimed at increasing learner's competences and obtaining skills relevant for the labor market, it consists of activities that are connected with the area of study or professional development.

Internships may cover: student or graduate placements in companies; practical work-experience oriented projects, traineeship and other relevant activities.

source : SPRINT's partners, based on the European general report

Ein Praktikum bedeutet, Personen, die entweder neu oder wieder in den Arbeitsmarkt eintreten, eine konkrete Arbeitserfahrung zu bieten, indem es das Lernen in den Mittelpunkt stellt, ihnen die Möglichkeit gibt, ihr(e) berufliches(n) Interessengebiet(e) zu finden und ihre Beschäftigungsfähigkeit zu verbessern. Es wird entweder zu akademischen Zwecken und/oder zur beruflichen Weiterentwicklung während eines begrenzten Zeitraums durchgeführt. Es wird im Voraus organisiert, um strukturiertes Lernen durch praktische Erfahrung zu ermöglichen und führt zur Anerkennung von Lernergebnissen unter der Aufsicht einer Fachkraft mit einem bedeutenden Hintergrund im Bereich der Erfahrung. Es zielt darauf ab, die Kompetenzen des Lernenden zu erweitern und für den Arbeitsmarkt relevante Fähigkeiten zu erwerben, und besteht aus Aktivitäten, die mit dem Studienbereich oder der beruflichen Entwicklung verbunden sind. Praktika können Folgendes umfassen: Praktika für Studenten oder Hochschulabsolventen in Unternehmen; praktische, auf Arbeitserfahrungen ausgerichtete Projekte, Praktika und andere relevante Aktivitäten. Quelle: SPRINT-Partner, basierend auf dem europäischen Gesamtbericht Übersetzt mit www.DeepL.com/Translator (kostenlose Version)

Criteria



Co-funded by the
European Programme
of the European Union

PAUL VALÉRY



OUTPUT 1 GENERAL REPORT ON INTERNSHIPS LEGISLATION in Member States of European Union

Research conducted for the SPRINT Project
In June 2018 at Paul Valéry University in Montpellier, France

Author: Michał Kaczmarski M.A.
Faculty of Law and Administration
Adam Mickiewicz University in Poznań, Poland
Paul Valéry University in Montpellier - intern
Supervisor: Stéphanie Desdier-Delaunay - Paul Valéry University in Montpellier - legal
director - coordinator of SPRINT

Strategic Partnerships for Higher Education – SPRINT – 2017-1-FR01-KA203-037203
This document reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information
contained therein.

Co-funded by the
European Programme
of the European Union



OUTPUT 1 ANALYSIS OF NEEDS AND BARRIERS OF PARTIES IN IMPLEMENTING QUALITY INTERNSHIPS

Analysis conducted for the SPRINT Project
from January to May 2018 at Paul Valéry University in Montpellier, France
Author: Pauline YARON - Paul Valéry University in Montpellier

Strategic Partnerships for Higher Education – SPRINT – 2017-1-FR01-KA203-037203
This document reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.



Guide for implementation process of quality internships for host organizations



Co-funded by the
European Programme
of the European Union

SPRINT

APPENDIX 2 -

List of Employers organizations, trade unions, employers and
workers associations in European Union Countries and Switzerland

Co-funded by the
European Programme
of the European Union

SPRINT

APPENDIX 1 -

Regulations on employment, internships and traineeships
insurance in European Union Countries

REGULATIONS ON EMPLOYMENT, INTERNSHIPS AND TRAINEESHIPS INSURANCE IN EUROPEAN
UNION COUNTRIES IN THE MEMBER STATES OF THE EUROPEAN UNION

CEN

CWA 17541

WORKSHOP
AGREEMENT

June 2020

ICS 013.080.20

English version

European Criteria for Quality Internships

This CEN Workshop Agreement has been drafted and approved by a Workshop of representatives of interested parties, the
composition of which is indicated in the Annex of this Workshop Agreement.

The formal process followed by the Workshop in the development of this Workshop Agreement has been endorsed by the
National Members of CEN and the National Members of CEN and the CEN-CENELEC Management Centre who are held
accountable for the technical content of this CEN Workshop Agreement or possible conflicts with standards or legislation.

This CEN Workshop Agreement can be used as a reference document developed by CEN and its Members.

This CEN Workshop Agreement is publicly available as a reference document from the CEN Members National Standard Bodies.

CEN members are the national standards bodies of Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland,
France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal,
Republic of Moldova, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.

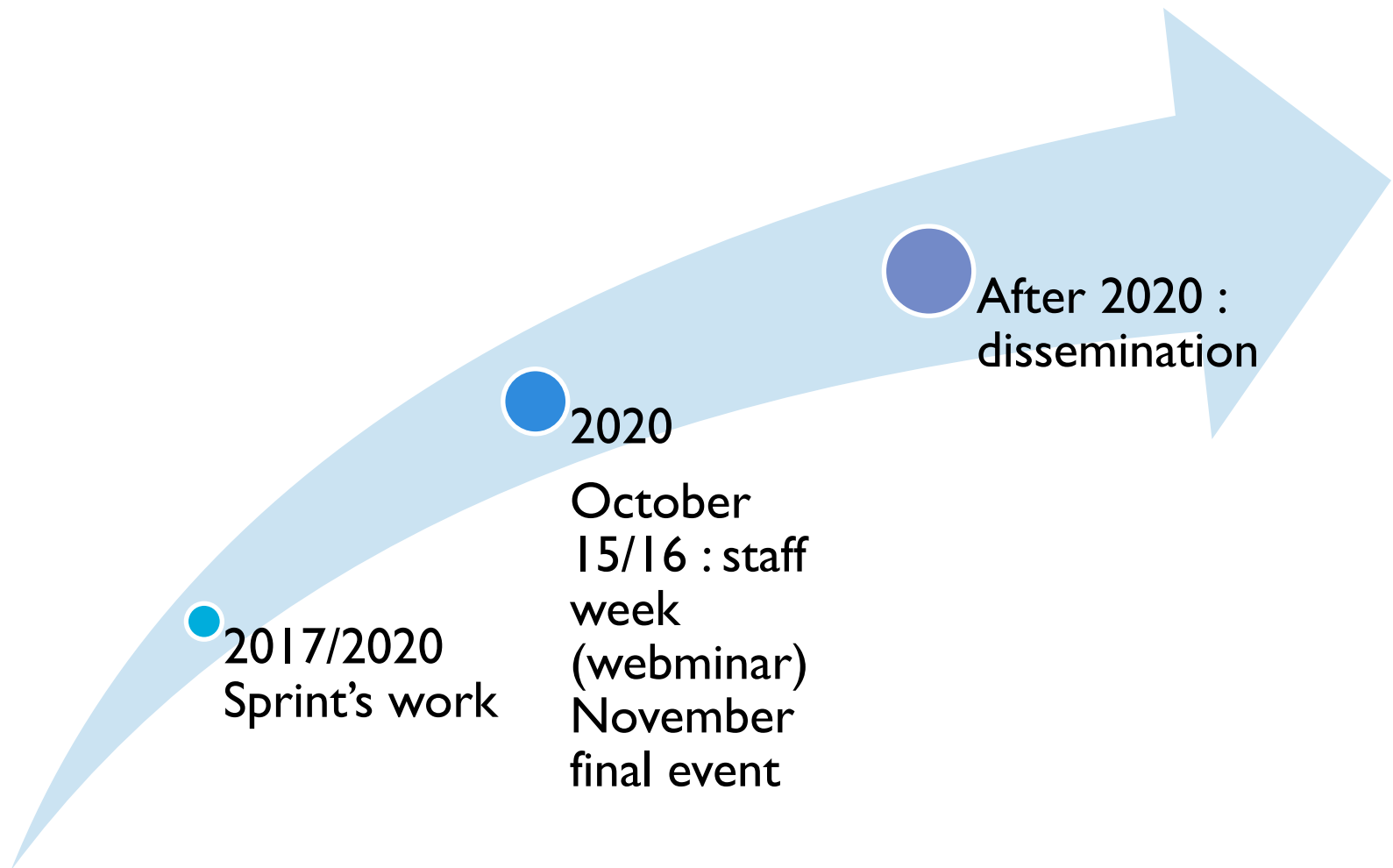


INTERNATIONAL ORGANIZATION FOR STANDARDIZATION
COMITÉ EUROPEEN DE NORMALISATION
EUROPEAN COMMITTEE FOR STANDARDIZATION

CEN-CENELEC Management Centre - Rue de la Science 23, B-1050 Brussels

© 2020 CEN. All rights of exploitation in any form and by any means reserved worldwide the CEN national Members.

Ref. No. CEN/17541:2020-01





NEXT STEP : ISO NORM , WHY ??



There is a need for common references defining the terms of a "win-win" placement for the different stakeholders

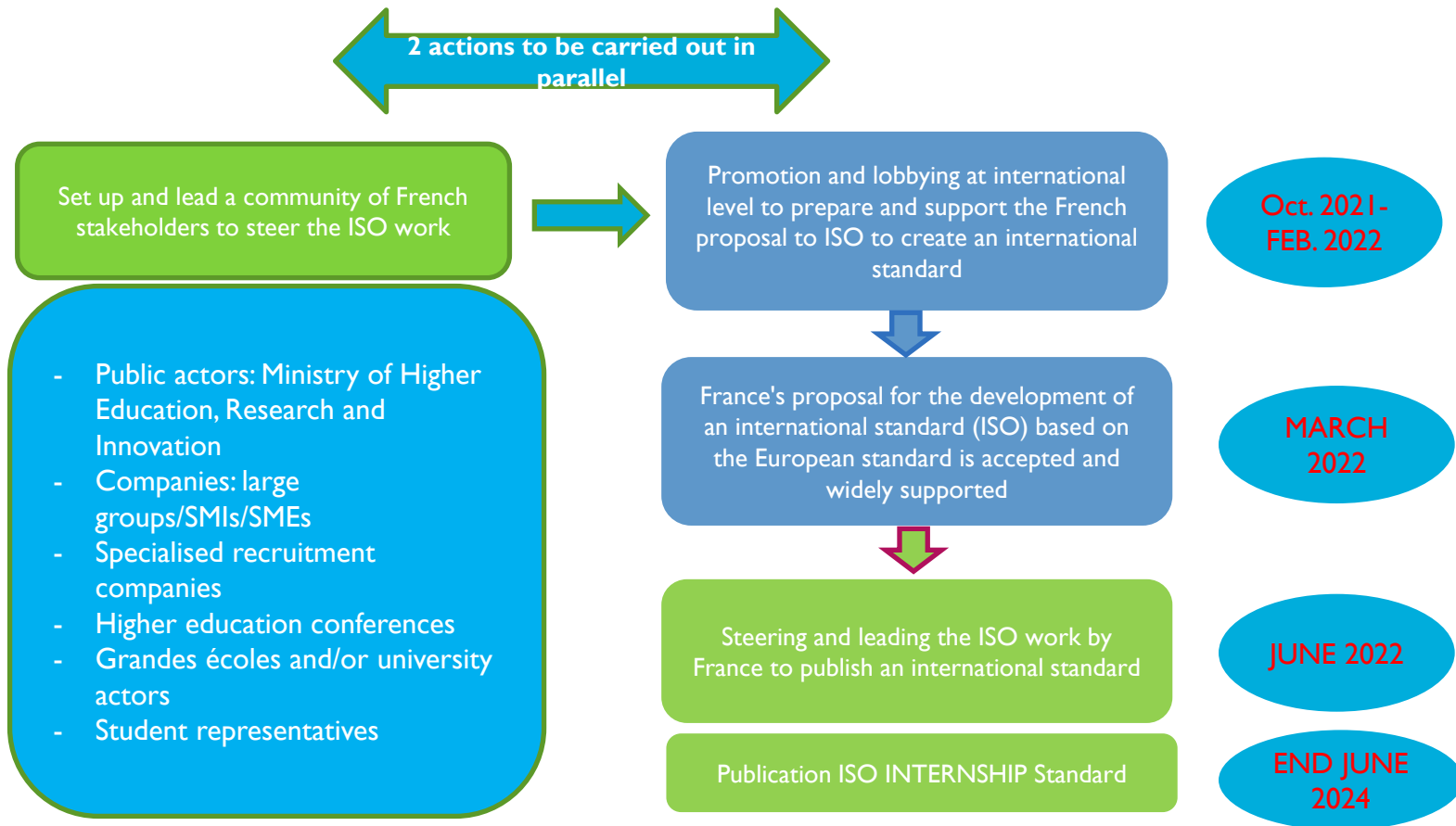
Adopt a common language for all stakeholders around the world

Encourage the completion of professional internships

Simplify and facilitate the administrative implementation of traineeships



STEPS IF THE ISO





<https://www.sprint-erasmusplus.fr/content/o3-guide-implementation-process-quality-internships-host-organizations>



https://www.sprint-erasmusplus.fr/sites/sprint-erasmusplus.fr/files/1_O1%20-%20General%20Report%20on%20student%20placement%20in%20EU%20FINAL%20VERSION.pdf



<https://www.sprint-erasmusplus.fr/sites/sprint-erasmusplus.fr/files/Appendix%20-%20list%20of%20organizations%20and%20Union%20trades%20in%20EU.pdf>



https://www.cencenelec.eu/research/CWA/Documents/CWA17541_2020.pdf



https://www.sprint-erasmusplus.fr/sites/sprint-erasmusplus.fr/files/3_O1-%20best%20practices.pdf



<https://www.sprint-erasmusplus.fr/sites/sprint-erasmusplus.fr/files/Appendix%201%20-%20employment%2C%20internships%20and%20traineeships%20insurance%20in%20EU.pdf>

Our aims, and who we represent

Our Aims

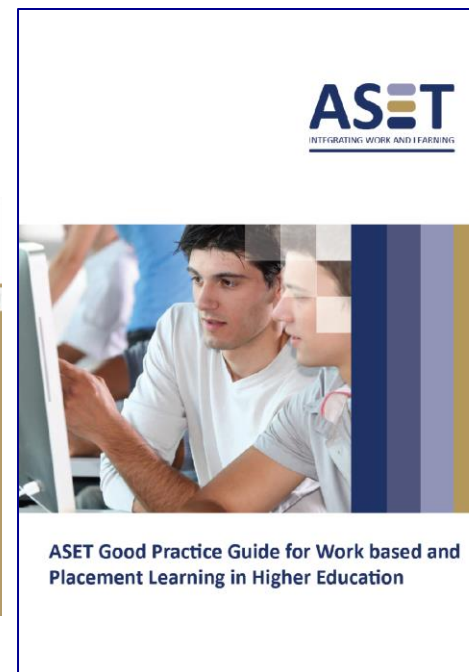
- Provide **strategic leadership** and a national voice as a central agency;
- **Champion** the concept of work based and placement learning;
- Share **good practice**;
- Provide training and **staff development**;
- Offer informed and authoritative **representation, advice and support** to all professionals working in the field;
- Provide a **forum** for groups and individuals to discuss and formulate policies;
- Prepare, develop and publish information and **research** relating to work based and placement learning.

133 HEPs, colleges and organisations, predominantly UK based
Around **2000** individuals



Publications

- E-Bulletins – monthly to the inbox of c2000 HEP professionals working to support students on work based and placement learning
- Viewpoints – research informed policy snapshots
- Proceedings and papers – conference presentations, workshops and research
- Good Practice Guides



- Vianna Renaud
- Placement Development Advisor,
Faculty of Media and Communication,
Bournemouth University
- vrenaud@bournemouth.ac.uk
- [LinkedIn](#) – Vianna Renaud
- Twitter - @viannarenaud
- Email – vrenaud@bournemouth.ac.uk



Stéphanie Devèze

Deputy Head of Department
Unit of Education-Employment, employability
Sub directorate for strategy and quality's education
General directorate for higher education and employability
Ministry of higher education, research and innovation

5, rue Descartes – 75231 Paris cedex 05
stephanie.deveze-delaunay@enseignementsup.gouv.fr
+33 1 55 55 82 75
esr.gouv.fr



**MINISTÈRE
DE L'ENSEIGNEMENT
SUPÉRIEUR,
DE LA RECHERCHE
ET DE L'INNOVATION**

*Liberté
Égalité
Fraternité*

Direction générale
de l'enseignement supérieur
et de l'insertion professionnelle





<https://www.sprint-erasmusplus.fr/>

Stéphanie Devèze
Stephanie.deveze-
delaunay@enseigne-
mentsup.gouv.fr